CRMA

MINUTES
EXECUTIVE MANAGEMENT TEAM
May 21st,2026- 11:00 A.M.

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I. OPENING BUSINESS

A. **CALL PUBLIC SESSION TO ORDER**
The meeting was called to order at 11:07 a.m. by Janelle Bryson, President.

B. **ROLL CALL:**
Executive Management Team: Janelle Bryson, Justin Miller, Tera Napier, Kevin Hatch, Joseph Aiello, Eduardo Martinez, and Roberto Gutierrez

Administration:
Brett Caeton, Alan Caeton, Larry Chow, Nick Kovacevich, and Lisa Perez

Members Absent: Jeffie Hickman, Amer Iqbal, Charlotte Wilson, and Victor Martinez

Others in attendance: Linda Mayfield, Melissa Kielpinski, and Michelle Townsend

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.
Motion: Eduardo Martinez **Seconded**: Kevin Hatch
Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

D. Discussion and Approval of Minutes of January 22nd,2026 EMT Meeting. The board moved to approve the minutes of the previous meeting.
Motion: Eduardo Martinez **Seconded**: Kevin Hatch
Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

II. COMMUNICATIONS FROM THE PUBLIC:
NONE

III. INFORMATION ONLY ITEMS:

A. 10 Year Claims Review presented by Brett Caeton JPA Liability Claims have increased.

B. Larry Chow presented Claims Review/WC totals for the JPA.

C. Brett Caeton discussed changing the ADA Reporting from P-1 Reports to State Controller Reports.

D. Brett Caeton discussed the 10 Year Equity Chart to the members.

E. Brett Caeton discussed the 10 Year Rate Breakdown to the members.

F. Brett Caeton discussed KYND Internal Controls.

G. Brett Caeton discussed the Cyber Liability Coverage and the MFA implementation for all members. The members who have not implemented the requirements will be subject to a higher deductible. Per the EMT all members must Implement ASAP.

H. Brett Caeton discussed the Workplace Counseling advising for the 2026-2027 year they will have a limit of 45 hours per month for this service.

I. Brett Caeton discussed to the members the new auditor for 2026-2027.The next EMT meeting we will provide the signed contract for the members to review.

J. Brett Caeton discussed the update CRMA III Dental & Vision.

IV. DISCUSSION AND ACTION ITEMS:

A. **Discussion and Approval of CRMA Bylaw Amendment #1.**
The board moved to approve the CRMA Bylaw Amendment #1 as presented.
Motion: Eduardo Martinez **Seconded**: Joe Aiello
Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

B. **Discussion and Approval of the Financial Report as of April 30th,2026.**
The board moved to approve the financial report as presented.
Motion: Eduardo Martinez **Seconded**: Joe Aiello
Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

C. **Discussion and Approval of Property & Liability Actuarial Report ending June 30th,2025.** The board moved to approve the Property & Liability Actuarial Report as presented.
Motion: Joe Aiello **Seconded**: Kevin Hatch
Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

D. **Discussion and Approval of Workers Compensation Actuarial Report ending June 30th,2025.** The board moved to approve the Property & Liability Actuarial Report as presented.
Motion: Justin Miller **Seconded**: Roberto Gutierrez
Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

E. **Discussion and Approval of the Independent Auditors Report as of June 30th 2025.** The board moved to approve the Independent Auditors Report as presented.
Motion: Tera Napier **Seconded**: Kevin Hatch
Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

A. **ACTION ITEM:**
None

VI. CLOSED SESSION

A. **RMA-002345**
B. **GHC0094416**

VII. RECONVENE IN OPEN SESSION

A. DISCUSSION Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 12:09 P.M.

B. Report Action Taken in Closed Session

RMA-002345-The board moved to approve the settlement authority as presented.
Motion: Justin Miller **Seconded**: Eduardo Martinez
Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

GHC0094416-The board moved to approve the settlement authority as presented.
Motion: Tera Napier **Seconded**: Joe Aiello
Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

VIII. ADVANCED PLANNING

A. The next **EMT Meeting** is scheduled for:

Fort Washington C.C.	**June 11th ,2026 at 10:00 a.m.**
Location	**Date & Time**

IX. ADJOURNMENT- The meeting was adjourned at 12:10 p.m.
Motion: Joe Aiello **Seconded**: Tera Napier
Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)