



MINUTES
EXECUTIVE MANAGEMENT
TEAM
October 23rd,2025- 11:00 A.M.

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I. OPENING BUSINESS

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 11:01 a.m. by Janelle Bryson, President.

B. ROLL CALL:

Executive Management Team: Janelle Bryson, Justin Miller, Tera Napier, Kevin Hatch, Joseph Aiello, Eduardo Martinez, Jeffie Hickman, Amer Iqbal, Charlotte Wilson, Victor Martinez, and Roberto Gutierrez

Administration:

Brett Caeton, Jeff Pierce, Alan Caeton, Larry Chow, Nick Kovacevich, and Lisa Perez

Members Absent: None

Others in attendance: Ryan Kilby, Linda Mayfield, Kari Collins, Dan Saldate, Aryel Saldate, Tara Campenella, and Michelle Townsend

- C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Charlotte Wilson **Seconded:** Amer Iqbal
Vote: (Ayes 11, Noes 0, Absent 0, Abstain 0)

- D. Discussion and Approval of Minutes of the June 12th,2025 EMT Meeting. The board moved to approve the minutes of the previous meeting.

Motion: Charlotte Wilson **Seconded:** Amer Iqbal
Vote: (Ayes 11, Noes 0, Absent 0, Abstain 0)

II. COMMUNICATIONS FROM THE PUBLIC:

NONE

III. INFORMATION ONLY ITEMS:

- A. 10 Year Claims Review presented by Jeff Pierce JPA claims frequency is up.
- B. Nick Kovacevich presented Claims Review/WC totals for the JPA.
- C. Brett Caeton discussed the Benchmark Study with the members.
- D. Brett Caeton advised members of the Workplace Counseling Program Webinar on 10-29-2025 @12:00 P.M.
- E. Brett Caeton discussed the PSW Usage Report for all members.
- F. Jeff Pierce discussed the Upcoming Webinar on 10-30-2025 @ 11:00 A.M. with KYND regarding Crisis Management

- G. Brett Caeton discussed the Core Logic Affected Property Appraisals Update advising members Desk Top appraisals were completed and additional appraisal will be done at no cost.

IV. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of the Financial Report as of September 30th, 2025.**
The board moved to approve the financial report as presented.
Motion: Charlotte Wilson **Seconded:** Victor Martinez
Vote: (Ayes 11, Noes 0, Absent 0, Abstain 0)

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VI. CLOSED SESSION

- A. **Open P & L claims activity report, presented by Jeff Pierce**
- B. **Discussion of MFA Legal Opinions and MFA Options**
- C. **GHC0087847**
- D. **RMA-002424**

VII. RECONVENE IN OPEN SESSION

- A. **DISCUSSION** Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 12:20 P.M.

- B. **Report Action Taken in Closed Session**

GHC00878847-The board moved to approve the settlement authority as presented.

Motion: Charlotte Wilson **Seconded:** Tera Napier

Vote: (Ayes 11, Noes 0, Absent 0, Abstain 0)

RMA-002424 -The board moved to approve the settlement authority as presented.

Motion: Justin Miller **Seconded:** Tera Napier

Vote: (Ayes 11, Noes 0, Absent 0, Abstain 0)

VIII. ADVANCED PLANNING

- A. The next **EMT Meeting** is scheduled for:

Fort Washington C.C

Location

January 22nd, 2026 at 11:00 a.m.

Date & Time

IX. ADJOURNMENT- The meeting was adjourned at 12:21 p.m.

Motion: Charlotte Wilson **Seconded:** Amer Iqbal

Vote: (Ayes 11, Noes 0, Absent 0, Abstain 0)