



MINUTES
EXECUTIVE MANAGEMENT
TEAM
January 22nd, 2026- 11:00 A.M.

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I. OPENING BUSINESS

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 11:05 a.m. by Janelle Bryson, President.

B. ROLL CALL:

Executive Management Team: Janelle Bryson, Justin Miller, Tera Napier, Kevin Hatch, Joseph Aiello, Eduardo Martinez, Jeffie Hickman, Amer Iqbal, Charlotte Wilson, and Roberto Gutierrez

Administration:

Brett Caeton, Jeff Pierce, Alan Caeton, Larry Chow, Nick Kovacevich, and Lisa Perez

Members Absent: Victor Martinez

Others in attendance: Ryan Kilby, Dan Saldate, Melissa Kielinski

Guests in attendance: Patrick Augustin, and Jeff Trussler, Intercare Insurance Services

- C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Charlotte Wilson **Seconded:** Amer Iqbal

Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

- D. Discussion and Approval of Minutes of October 23rd, 2025 EMT Meeting. The board moved to approve the minutes of the previous meeting.

Motion: Charlotte Wilson **Seconded:** Amer Iqbal

Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

II. COMMUNICATIONS FROM THE PUBLIC:

NONE

III. INFORMATION ONLY ITEMS:

- A. Discussion of the 2024-2025 Stewardship Review was presented by Jeff Trussler and Patrick Augustin.
- B. 10 Year Claims Review presented by Jeff Pierce JPA claims frequency is up.
- C. Larry Chow presented Claims Review/WC totals for the JPA.
- D. Brett Caeton discussed the KYND Signals Report.

- E. Brett Caeton discussed the additional Cyber Liability Coverage, 75% of CRMA ADA needs to implement Multi-factoring Authentication (MFA for employees who access their network), will need to have a Cyber Incident Response Plan. Based on the discussion during the EMT meeting, 50% of CRMA ADA intends to implement these items by end of year.
- F. Discussion of CRMA Bylaw Edit-Granting CRMA Authority to Reject Government Tort Claims. Tabled for next EMT Meeting for Approval.
- G. Brett Caeton discussed summary of usage from July 1st,2025-December 31st,2025 of the Workplace Counseling Program.
- H. Brett Caeton discussed creating CRMA III Dental & Vision. The study would be to analyze members current Dental and Vision coverage and rates to see if there is a better group option available. In order we would need 100 lives to conduct the study.
- I. Brett Caeton discussed the Renewal Indications for 2026-2027 policy period.

IV. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of the Financial Report as of December 31st ,2025.**
The board moved to approve the financial report as presented.
Motion: Charlotte Wilson **Seconded:** Amer Iqbal
Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VI. CLOSED SESSION

- A. **Open P & L claims activity report, presented by Jeff Pierce**
- B. **GHC0091867**

VII. RECONVENE IN OPEN SESSION

- A. **DISCUSSION Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 12:19 P.M.**
- B. **Report Action Taken in Closed Session**

GHC0091867-The board moved to approve the settlement authority as presented.
Motion: Charlotte Wilson **Seconded:** Amer Iqbal
Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

VIII. ADVANCED PLANNING

A. The next **EMT Meeting** is scheduled for:

<u>Fort Washington C.C</u>	<u>May 21st,2026 at 11:00 a.m.</u>
Location	Date & Time

IX. ADJOURNMENT- The meeting was adjourned at 12:21 p.m.
Motion: Charlotte Wilsom **Seconded:** Tera Napier
Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)