



**MINUTES
EXECUTIVE MANAGEMENT
TEAM
May 29th, 2025- 11:00 A.M.**

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I. OPENING BUSINESS

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 11:01 a.m. by Janelle Bryson, President.

B. ROLL CALL:

Executive Management Team: Janelle Bryson, Justin Miller, Tera Napier, Kevin Hatch, Joseph Aiello, Ryan Kilby, Charlotte Wilson, and Roberto Gutierrez

Administration:

Alan Caeton, Jeff Pierce, Brett Caeton, Larry Chow, Nick Kovacevich, Lisa Perez, and Debbie Smith

Members Absent: Jeffie Hickman, Amer Iqbal, and Victor Martinez

Others in attendance: Robert French, and Tara Campanella

Guest in attendance: Kaitlyn Schwendeman, Interim General Counsel School and College Legal Services

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Joe Aiello **Seconded:** Charlotte Wilson

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

D. Discussion and Approval of Minutes of February 6th, 2025 EMT Meeting. The board moved to approve the minutes of the previous meeting.

Motion: Tera Napier **Seconded:** Charlotte Wilson

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

II. COMMUNICATIONS FROM THE PUBLIC:

NONE

III. INFORMATION ONLY ITEMS:

A. 10 Year Claims Review presented by Jeff Pierce JPA claims frequency & severity is up.

B. Larry Chow presented Claims Review/WC totals for the JPA.

C. Brett Caeton discussed the Cyber Excess Offer Pending Qualifications. Advising all members must have MFA in order to qualify for this insurance offer.

D. Jeff Pierce discussed with the members of the KYND Signal Seminar coming up on June 17th, 2025 @ 11:00 a.m.

- E. Jeff Pierce discussed the increase of members utilizing the PSW for Trainings for the 2024-2025 school year.
- F. Brett Caeton discussed the change in Actuarial from AON to Bickmore Actuarial.

IV. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of Workplace Counseling Program.**
The board moved to approve the workplace counseling program as presented.
Motion: Tera Napier **Seconded:** Justin Miller
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- B. **Discussion and Approval of the Financial Report as of April 30th, 2025.**
The board moved to approve the financial report as presented.
Motion: Charlotte Wilson **Seconded:** Joe Aiello
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- C. **Discussion of Increasing CRMA's deductibles for all members.** The board moved to approve the increasing of CRMA's deductibles to \$2500.00 for all members effective July 1st, 2025.
Motion: Charlotte Wilson **Seconded:** Joe Aiello
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- D. **Discussion and Approval of Workers Compensation Budget & Contributions.**
The board moved to approve the workers' compensation budget & contributions as presented.
Motion: Charlotte Wilson **Seconded:** Tera Napier
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VI. CLOSED SESSION

- A. **Open P & L claims activity report, presented by Jeff Pierce**
- B. **RMA-001835**
- C. **RMA-002370**

VII. RECONVENE IN OPEN SESSION

- A. **DISCUSSION** Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 12:16 p.m.
- B. **Report Action Taken in Closed Session**

RMA-001835 -The board moved to approve the settlement authority as presented.
Motion: Charlotte Wilson **Seconded:** Joe Aiello
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

RMA-002370 -The board moved to approve the settlement authority as presented.

Motion: Charlotte Wilson **Seconded:** Tera Napier

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

VIII. ADVANCED PLANNING

A. The next **EMT Meeting** is scheduled for:

Fort Washington C.C

Location

June 12th, 2025 at 10:00 a.m.

Date & Time

B.

IX. ADJOURNMENT- The meeting was adjourned at 12:17 p.m.

Motion: Charlotte Wilson **Seconded:** Joe Aiello

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)