



# California Risk Management Authority

## Building Add/Drop Form

In order to update your list of insured properties, please provide the details below.

**Raymond-Knowles Elementary Union School District** \_\_\_\_\_  
Member Name

**ADD BUILDING**

**DROP BUILDING #** \_\_\_\_\_

Use exact site number from existing appraisal report.

<input type="checkbox"/> New Construction <input type="checkbox"/> Existing Building	<input type="checkbox"/> Owned <input type="checkbox"/> Leased	Year Built _____ Value _____
What is the construction cost or the purchase price of the building?		
Does the purchase price include land?      Yes      No		
What is the type of construction?	<input type="checkbox"/> Frame <input type="checkbox"/> Noncombustible <input type="checkbox"/> Modified Fire Resistive Exterior Wall Material	<input type="checkbox"/> Joisted Masonry <input type="checkbox"/> Masonry Noncombustible <input type="checkbox"/> Fire Resistive

### BUILDING FEATURES

Building Name or Site Number		Building Use (Classroom, Gym, etc.)		
Address		City	Zip	
		_____	<b>Building Value \$</b>	
Ramps/Stairs (length/width)	X	Cost \$      sq ft	<b>Building Contents \$</b>	
Gross Square Footage		Number of Floors	Number of Classrooms (if applicable)	
Perimeter (feet)	X	Building Height (feet)	Overhang Depth (feet)	

### ADDITIONAL FEATURES (Check all that apply)

Fire Alarm System		Describe
Fire Sprinkler System		Describe
Entry Alarm System		Describe
Elevators (include quantity)		Describe
Burglar Alarm System		Describe
HVAC		Describe

Please return this form to Lisa Perez by e-mail: [lperez@crma-jpa.org](mailto:lperez@crma-jpa.org)

This form was completed by: \_\_\_\_\_

Date: \_\_\_\_\_