



MINUTES
EXECUTIVE MANAGEMENT
TEAM
January 26th,2023- 10:00 A.M.

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I. OPENING BUSINESS

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 10:08 a.m. by Janelle Bryson, President.

B. ROLL CALL:

Executive Management Team: Janelle Bryson, Justin Miller, Sypher Lee, Joseph Aiello, Eduardo Martinez, Jack Kelejjan, Charlotte Wilson, Anthony Hernandez, and Roberto Gutierrez

Administration:

Alan Caeton, Larry Chow, Nick Kovacevich, Debbie Smith, Jeff Pierce, and Lisa Perez

Members Absent: Randall Seals, and Lori Villanueva

Others in attendance: Jeffie Hickman, Nick Von Flue, and Ryan Kilby

- C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Charlotte Wilson **Seconded:** Roberto Gutierrez

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

- D. Discussion and Approval of Minutes of the October 13th,2022 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Charlotte Wilson **Seconded:** Eduardo Martinez

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

II. COMMUNICATIONS FROM THE PUBLIC:

NONE

III. INFORMATION ONLY ITEMS:

- A. 10 Year Claims Review presented by Jeff Pierce JPA claims severity up.

- B. Nick Kovacevich presented Claims Review/WC totals for the JPA. Entire group is trending same level and loss rate is down.

- C. The Administrator discussed the insurance renewal advising the members the projected rate for WC, and that the property rate is rising with the carriers.

- D. Eddy Canavan of Alta Claims discussed the audit conducted on Intercare Insurance Services, Inc he advised they are very aggressive in the claims and are doing an excellent job.

- E. Discussion of KYND Cyber Service Implementation is mandatory for all members. Also discussed timeline and send contact of IT person to Lisa Perez.

IV. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of replacement for a new Treasurer.**
The board moved to approve Joe Aiello as the new Treasurer.
Motion: Jack Kelejian **Seconded:** Charlotte Wilson
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)
- B. **Discussion and Approval of the Financial Report as of December 31st, 2022.**
The board moved to approve the financial report as presented.
Motion: Charlotte Wilson **Seconded:** Justin Miller
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VI. CLOSED SESSION

- A. **Open P & L claims activity report, presented by Alan Caeton.**
- B. **RMA-001698**

VII. RECONVENE IN OPEN SESSION

- A. **DISCUSSION Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 11:15 a.m.**
- B. **Report Action Taken in Closed Session**

RMA-001988 The board moved to approve the settlement authority as presented.
Motion: Jack Kelegian **Seconded:** Justin Miller
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

VIII. ADVANCED PLANNING

- A. The next **EMT Meeting** is scheduled for:

Fort Washington C.C
Location

March 23rd, 2023 at 10:00 a.m.
Date & Time

IX. ADJOURNMENT- The meeting was adjourned at 11:28 a.m.

Motion: Charlotte Wilson **Seconded:** Justin Miller
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)