



ONLINE VIRTUAL-MINUTES
EXECUTIVE MANAGEMENT
TEAM

January 25th,2024- 10:00 A.M.

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I. OPENING BUSINESS

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order via online at 10:18 a.m. by Janelle Bryson, President.

B. ROLL CALL:

Executive Management Team: Janelle Bryson, Kevin Hatch, Joseph Aiello, Randall Seals, Amer Iqbal, Charlotte Wilson, and Maggie Yamasaki by telephonic.

Administration:

Alan Caeton, Larry Chow, Nick Kovacevich, Jeff Pierce, and Debbie Smith

Members Absent: Lori Villanueva , Eduardo Martinez, Anthony Hernandez, and Roberto Gutierrez

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Charlotte Wilson **Seconded:** Amer Iqbal

Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

D. Discussion and Approval of Minutes of the September 7th,2023 EMT Meeting. The board moved to approve the minutes of the previous meeting.

Motion: Charlotte Wilson **Seconded:** Amer Iqbal

Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

II. COMMUNICATIONS FROM THE PUBLIC:

NONE

III. INFORMATION ONLY ITEMS:

A. Discussion of Stewardship Review Report for the 2022-2023 Policy Period.

B. 10 Year Claims Review presented by Jeff Pierce JPA claims frequency is up.

C. Nick Kovacevich presented Claims Review/WC totals for the JPA.

D. Jeff Pierce discussed the optional flood coverage for members who were interested.

E. Discussion of Driver Record Review Program for minimum age for drivers tabled for the next EMT Meeting.

F. Discussion of SPA membership for the property renewal .

G. Jeff Pierce discussed the anonymous tip reporting platform with all members.

IV. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of the Financial Report as of December 31st,2023.**
The board moved to approve the financial report as presented.
Motion: Charlotte Wilson **Seconded:** Amer Iqbal
Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

- B. **Discussion and Approval of Workers Compensation Actuarial Report ending June 30th,2023.** The board moved to approve the Workers Compensation Actuarial Report as presented.
Motion: Charlotte Wilson **Seconded:** Amer Iqbal
Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VI. CLOSED SESSION

- A. **Open P & L claims activity report, presented by Jeff Pierce.**

VII. RECONVENE IN OPEN SESSION

- A. **DISCUSSION Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 11:48 a.m.**

- B. **Report Action Taken in Closed Session-NONE**

VIII. ADVANCED PLANNING

- A. The next **EMT Meeting** is scheduled for:

Fort Washington C.C

Location

March 21st,2024 at 10:00 a.m.

Date & Time

- B.

IX. ADJOURNMENT- The meeting was adjourned at 11:48 a.m.

Motion: Charlotte Wilson **Seconded:** Amer Iqbal

Vote: (Ayes 7, Noes 0, Absent 4, Abstain 0)