



ONLINE VIRTUAL-MINUTES
EXECUTIVE MANAGEMENT
TEAM

September 7th,2023- 10:00 A.M.

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I. OPENING BUSINESS

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order via online at 10:03 a.m. by Janelle Bryson, President.

B. ROLL CALL:

Executive Management Team: Janelle Bryson, Lori Villanueva, Kevin Hatch, Joseph Aiello, Eduardo Martinez, Randall Seals, Charlotte Wilson, Anthony Hernandez, and Roberto Gutierrez.

Administration:

Alan Caeton, Larry Chow, Nick Kovacevich, Jeff Pierce, Debbie Smith, and Lisa Perez

Members Absent: Justin Miller, and Amer Iqbal

Others in attendance: Jeffie Hickman, and Nick Von Flue

Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Charlotte Wilson **Seconded:**

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

C. Discussion and Approval of Minutes of the June 27th,2023 EMT Meeting. The board moved to approve the minutes of the previous meeting.

Motion: Randy Seals **Seconded:** Charlotte Wilson

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

II. COMMUNICATIONS FROM THE PUBLIC:

NONE

III. INFORMATION ONLY ITEMS:

A. 10 Year Claims Review presented by Jeff Pierce JPA claims frequency is up.

B. Nick Kovacevich presented Claims Review/WC totals for the JPA. Entire group is trending same level and loss rate is down.

C. Discussion of members adding Large Equipment to the Property Schedule.

D. Discussion of adding Builders Risk Premium and additional cost to the members. There will be an premium for the members plus an additional \$25,000.00 etc.

- E. Discussion of Public-Schools Works. Jeff Pierce discussed the different programs available to the member.

IV. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of the Financial Report as of August 31st,2023.**
The board moved to approve the financial report as presented.
Motion: Charlotte Wilson **Seconded:** Eduardo Martinez
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)
- B. **Discussion and Approval to increase Liability Authority to \$50,000.**The board moved to approve the liability authority as presented.
Motion: Charlotte Wilson **Seconded:** Eduardo Martinez
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

V. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VI. CLOSED SESSION

- A. **Open P & L claims activity report, presented by Jeff Pierce.**

VII. RECONVENE IN OPEN SESSION

- A. **DISCUSSION** Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 10:37 a.m.
- B. **Report Action Taken in Closed Session-NONE**

VIII. ADVANCED PLANNING

- A. The next **EMT Meeting** is scheduled for:

Fort Washington C.C
Location

January 25th, at 10:00 a.m.
Date & Time

- B.

IX. ADJOURNMENT- The meeting was adjourned at 10:38 a.m.

Motion: Charlotte Wilson **Seconded:** Lori Villanueva
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)