



MINUTES
Executive Management Team Meeting
May 21st, 2019 11:00 a.m.

I. OPENING BUSINESS

II.

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 11:19 a.m. by Mr. Kelly Porterfield, President.

B. ROLL CALL:

Executive Management Team:

Kate Knutson, Lacy Meneses, Janelle LaBerge, Kelly Porterfield, Charlotte Kelsey, Anthony Hernandez, and Ryan Kilby by telephone.

Administration:

Alan Caeton, Larry Chow, Debbie Smith, Nick Kovacevich, Brett Caeton, and Lisa Perez

Other Members in Attendance:

Maggie Yamasaki, Jimmy Robles, and Valerie Baez

Members Absent: Darren Sylvia, Lori Villanueva, Kent Albertson, and Linda Mayfield

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Charlotte Kelsey **Seconded:** Janelle LaBerge

Vote: (Ayes 7, Noes 0, Absent 3, Abstain 0)

D. Discussion and Approval of Minutes of the March 27th, 2019 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Charlotte Kelsey **Seconded:** Janelle LaBerge

Vote: (Ayes 7, Noes 0, Absent 3, Abstain 0)

III. COMMUNICATIONS FROM THE PUBLIC:

NONE

IV. INFORMATION ONLY ITEMS:

A. Larry Chow presented Claims Review/WC totals for the JPA.

B. Larry Chow discussed the updates on the Mandated Training and State Requirements for SB1343 Sexual Harassment for all employees, AB2291 Bullying & CDE's website training, and AB1227 Sex Trafficking & Human Trafficking. Brett Caeton also discussed AED's and the intent of the law, which was for mandatory AED's to be for High Schools only.

V. DISCUSSION AND ACTION ITEMS:

- A. Discussion and Approval of the Financial Report as of April 30th,2019.**
The board moved to approve the financial report as presented.
Motion: Charlotte Kelsey **Seconded:** Lacey Meneses
Vote: (Ayes 7, Noes 0, Absent 3, Abstain 0)

- B. Discussion of Implementing a Safety Suggestion Challenge for award.** The EMT discussed implementation of ground level to conduit to facilitate ideas.

VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. ACTION ITEM:**
None

VII. CLOSED SESSION
THERE WERE NO ITEMS FOR CLOSED SESSION

VIII. RECONVENE IN OPEN SESSION
NONE

IX. ADVANCED PLANNING

A. Scheduled dates for the next 2019-2020 EMT Meetings:

1st Quarter – October 9th,2019
2nd Quarter- January 22nd ,2020
3rd Quarter-March 25th ,2020
4th Quarter- May 20th , 2020
Board of Directors Meeting –June 10^h , 2020

B. Reminder that the next Board of Director's Meeting is scheduled for:

<u>Fort Washington C.C.</u>	<u>June 11th, 2019 at 10:30 a.m.</u>
Location	Date & Time

C. The next EMT Meeting is scheduled for:

<u>Fort Washington C.C.</u>	<u>October 9th, 2019 at 10:00 a.m.</u>
Location	Date & Time

- X. ADJOURNMENT** - The meeting was adjourned at 11:45 a.m.
Motion: Charlotte Kelsey **Seconded:**Janelle LaBerge
Vote: (Ayes 7, Noes 0, Absent 3, Abstain 0)