



MINUTES
Executive Management Team Meeting
January 30th, 2019 10:00 a.m.

I. OPENING BUSINESS

II.

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 10:01 am by Mr. Kelly Porterfield, President.

B. ROLL CALL:

Executive Management Team:

Darren Sylvia, Kate Knutson, Eduardo Martinez, Janelle LaBerge, Kelly Porterfield, Charlotte Kelsey, Anthony Hernandez, and Lucy Roger by telephone.

Administration:

Alan Caeton, Larry Chow, Debbie Smith, Nick Kovacevich, Brett Caeton, and Lisa Perez

Other Members in Attendance:

Valerie Baez, and Jack Kelegian, Glen Billington

Members Absent Rodney Wallace, Kent Albertson, and Jeff Aranguena

Guest: Maggie Jaltorossian, Jeff Trussler, Intercare Holdings Insurance Services
Jeff Schobel, STOP IT (Via Telephone)

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Darren Sylvia **Seconded:** Charlotte Kelsey

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

D. Discussion and Approval of Minutes of the September 26th, 2018 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Charlotte Kelsey **Seconded:** Janelle LaBerge

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

III. COMMUNICATIONS FROM THE PUBLIC:

NONE

IV. INFORMATION ONLY ITEMS:

A. Larry Chow presented Claims Review/WC totals for the JPA.

B. Maggie Jaltorossian presented the Stewardship Review Report for the 2017-2018. She reviewed the Executive Summary, the New Claims Reported in 2017-2018. Average paid per Medical. Also discussed the New Claims Comparison, Claims Status, Industry Experience, Medical only Claims, Indemnity Claims, Denial & Litigations Ratios, Payment Distribution, Medical Review, Special Investigations Unit, Case Management and the program goals for 2018-2019.

- C. Review of Claims Audit by ALC 50 claims were audited for the 17-18 policy period. The areas of strength and recommendations were reviewed along with Intercare's responses to the audit report.
- D. Nick Kovacevich updated the EMT members on the Safety Credit Program for 2018-2019 school year, CRMA has dedicated Workers Compensation reserve funds toward a Safety Credit Program. This program is designed to address workers compensation exposures, hazards, etc. with the overall goal of reducing employee injuries.

V. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of the Financial Report as of December 31st,2018.**
The board moved to approve the financial report as presented.
Motion: Janelle LaBerge **Seconded:** Darren Sylvia
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- B. **Discussion and Approval of Actuarial Report ending June 30th,2018)** The board moved to approve the actuarial report as presented.
Motion: Janelle LaBerge **Seconded:** Charlotte Kelsey
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- C. **Discussion and Approval of 2017-2018 Financial Statements and Independent Auditor's Report.** The board moved to approve the financial statement and independent auditor's report as presented.
Motion: Charlotte Kelsey **Seconded:** Janelle LaBerge
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- D. **Discussion and Approval to approve STOP IT App.** The board moved to table for the need of additional information for the next EMT Meeting on March 27th,2019. Also, The EMT approved a subcommittee with Kent Albertson, Kate Knutson, Ryan Kilby, Eduardo Martinez, Janelle LaBerge, and Kelly Porterfield
Motion: Kelly Porterfield **Seconded:** Luci Rogers
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- E. **Discussion and Approval to reimburse Yosemite-Wawona for unearned premium.** The board moved not to approve reimbursement for unearned premium.
Motion: Janelle LaBerge **Seconded:** Darren Sylvia
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

**VII. CLOSED SESSION
THERE WERE NO ITEMS FOR CLOSED SESSION**

VIII. RECONVENE IN OPEN SESSION
NONE

IX. ADVANCED PLANNING

A. The next EMT Meeting is scheduled for:

Fort Washington C.C.

Location

March 27th,2019 at 10:00 a.m.

Date & Time

X. ADJOURNMENT

The meeting was adjourned at 11:48 a.m. The board moved to adjourn the meeting.

Motion: Darren Sylvia **Seconded:** Charlotte Kelsey

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)