



MINUTES  
EXECUTIVE MANAGEMENT TEAM  
May 21<sup>st</sup>, 2019- 10:00 A.M.

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I. OPENING BUSINESS

II.

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 10:13 a.m. by Mr. Kelly Porterfield, President.

B. ROLL CALL:

**Executive Management Team:** Kate Knutson, Lacy Meneses, Janelle Laberge, Kelly Porterfield, Charlotte Kelsey, Anthony Hernandez and Darren Sylvia by telephone

**Administration:**

Alan Caeton, Larry Chow, Nick Kovacevich, Debbie Smith, Brett Caeton, and Lisa Perez

**Other Members in Attendance:** Jimmy Robles, and Valarie Baez

**Members Absent:** Kent Albertson, Eduardo Martinez, James Bushman

**Guest in Attendance:** Mandy Jeffcoach, Whitney Thompson & Jeffcoach Law Firm

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

**Motion:** Janelle Laberge      **Seconded:** Charlotte Kelsey

**Vote: (Ayes 7, Noes 0, Absent 3, Abstain 0)**

D. Discussion and Approval of Minutes of the March 27<sup>th</sup>, 2019 EMT Meeting. The board moved to approve the minutes of previous meeting.

**Motion:** Charlotte Kelsey      **Seconded:** Lacey Meneses

**Vote: (Ayes 7, Noes 0, Absent 3, Abstain 0)**

III. COMMUNICATIONS FROM THE PUBLIC:

NONE

IV. INFORMATION ONLY ITEMS:

A. 10 Year Claims Review presented by Alan as of 04-30-19. JPA totals very good for year. Claim severity up.

B. Discussion of Indemnity Agreement -City vs Districts. The board discussed that the individual school districts start the process of discussing with their individual political bodies the issue of the contracts.

- C. Discussion of guidelines for future roundtables. The board discussed topics for future roundtables in October of 2019.

**V. DISCUSSION AND ACTION ITEMS:**

- A. **Discussion and Approval of the Financial Report as of April 30<sup>th</sup>,2019.**  
The board moved to approve the financial report as presented  
**Motion:** Charlotte Kelsey      **Seconded:** Janelle LaBerge  
**Vote: (Ayes 7, Noes 0, Absent 3, Abstain 0)**
- B. **Discussion and Update on 2019-2020 Proposed Renewal and Contributions.**  
The board moved to table for the next Board of Director's Meeting on June 11<sup>th</sup>,2019  
**Motion:** Charlotte Kelsey      **Seconded:** Janelle LaBerge  
**Vote: (Ayes 7, Noes 0, Absent 3, Abstain 0)**
- C. **Discussion and Approval of Piloting the program for Student Accident Report**  
**The following Districts, Sierra, Golden Valley, Sanger, Chowchilla, and Yosemite agreed to Pilot the Program.**

**VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

- A. **ACTION ITEM:**  
**None**

**VII. CLOSED SESSION**

- A. **Open P & L Claims activity report**
- B. **RMA-001673**
- C. **RMA-001453**
- D. **RMA-001547**
- E. **RMA-001552**

**VIII. RECONVENE IN OPEN SESSION**

- A. **DISCUSSION** Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 11.00 a.m.
- B. **Report Action Taken in Closed Session**
- A. **RMA-001673, RMA-001453, RMA-001547, RMA-001552**  
The board moved to approve the settlement authority as presented.  
**Motion:** Janelle LaBerge      **Seconded:** Charlotte Kelsey  
**Vote: (Ayes 7, Noes 0, Absent 3, Abstain 0)**

**IX. ADVANCED PLANNING**

**A. Scheduled dates for the next 2019-2020 EMT Meetings:**

- 1<sup>st</sup> Quarter – October 9<sup>th</sup>, 2019**
- 2<sup>nd</sup> Quarter- January 22<sup>nd</sup>, 2020**
- 3<sup>rd</sup> Quarter-March 25<sup>th</sup>, 2020**
- 4<sup>th</sup> Quarter- May 20<sup>th</sup>, 2020**
- Board of Directors Meeting –June 10<sup>h</sup>, 2020**

**B. Reminder that the next Board of Director's Meeting is scheduled for:**

<u>Fort Washington C.C.</u>	<u>June 11<sup>th</sup>, 2019 at 10:30 a.m.</u>
Location	Date & Time

**C. The next EMT Meeting is scheduled for:**

<u>Fort Washington C.C.</u>	<u>October 9<sup>th</sup>, 2019 at 10:00 a.m.</u>
Location	Date & Time

**X. ADJOURNMENT** - The meeting was adjourned at 11:05 a.m.

**Motion:** Janelle Mehling-      **Seconded:** Charlotte Kelsey  
**Vote: (Ayes 7, Noes 0, Absent 3, Abstain 0)**