



MINUTES
EXECUTIVE MANAGEMENT TEAM
March 27th, 2019- 10:00 A.M.

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I. OPENING BUSINESS

II.

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 10:07 a.m. by Mr. Kelly Porterfield, President.

B. ROLL CALL:

Executive Management Team: Darren Sylvia, Kate Knutson, Lacy Meneses, Kent Albertson, Ryan Kilby, James Bushman, Kelly Porterfield, Charlotte Kelsey, Anthony Hernandez and Lucy Roger by telephone

Administration:

Alan Caeton, Larry Chow, Nick Kovacevich, Debbie Smith, Brett Caeton, and Lisa Perez

Other Members in Attendance:

Jack Kelejian, Roger Leach, and Tara Campanella

Members Absent: Janelle LaBerge

Guest in Attendance: Turner Houston, Angie Brown & Jason Jefferies with Catapult EMS.

- C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: James Bushman **Seconded:** Kent Albertson

Vote: (Ayes 10 , Noes 0, Absent 1, Abstain 0)

- D. Discussion and Approval of Minutes of the January 30th, 2019 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Charlotte Kelsey **Seconded:** Lucy Rogers

Vote: (Ayes 10 , Noes 0, Absent 1, Abstain 0)

III. COMMUNICATIONS FROM THE PUBLIC:

NONE

IV. INFORMATION ONLY ITEMS:

- A. 10 Year Claims Review presented by Alan as of 02-28-19. JPA totals very good for year. Claim severity up.
- B. Discussion of Indemnity Agreement -City vs Districts. The board moved to table for the next EMT Meeting on May 21st,2019.
- C. Discussion and update on Legislative Mandated Training-CRMA working on developing a training module.

V. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of the Financial Report as of March 27th, 2019.**
The board moved to approve the actuarial report as presented.
Motion: Darren Sylvia **Seconded:** Kent Albertson
Vote: (Ayes 10 , Noes 0, Absent 1, Abstain 0)

- B. **Discussion and Update on 2019-2020 Proposed Renewal and Contributions.**
The Administrator discussed the 3% premium increase and pressing for the increase of the Self-Insured Retention to 1 million.

- C. **Discussion and Approval of Catapult.** The board moved to discuss in CRMA II.

VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VII. CLOSED SESSION

- A. **Open P & L Claims activity report**
- B. **RMA-001678**

VIII. RECONVENE IN OPEN SESSION

- A. **DISCUSSION** Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 11.50 a.m.

- B. **Report Action Taken in Closed Session**

RMA-001678- The board moved to approve the settlement authority as presented.
Motion: Darren Sylvia **Seconded:** Kent Albertson
Vote: (Ayes 10 , Noes 0, Absent 1, Abstain 0)

IX. ADVANCED PLANNING

- A. The Next EMT Meeting is scheduled for May 21st, 2019@ 10:00 a.m. Fort Washington C.C.

- X. **ADJOURNMENT** - The meeting was adjourned at 11:54 a.m.
Motion: James Bushman- **Seconded:** Charlotte Kelsey
Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)