



MINUTES
EXECUTIVE MANAGEMENT TEAM
January 30th, 2019- 11:00 A.M.

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I. OPENING BUSINESS

II.

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 11:53 a.m. by Mr. Kelly Porterfield, President.

B. ROLL CALL:

Executive Management Team: Darren Sylvia, Kate Knutson, Eduardo Martinez, Kelly Porterfield, Janelle LaBerge Charlotte Kelsey, Anthony Hernandez and Lucy Roger by telephone

Administration:

Alan Caeton, Larry Chow, Nick Kovacevich, Debbie Smith, Brett Caeton, and Lisa Perez

Other Members in Attendance:

Glen Billington, Jack Kelejian, and Valerie Baez

Members Absent: Rodney Wallace, Kent Albertson, and James Bushman

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Janelle LaBerge **Seconded:** Eduardo Martinez

Vote: (Ayes 8 , Noes 0, Absent 3, Abstain 0)

D. Discussion and Approval of Minutes of the September 26th, 2018 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Eduardo Martinez **Seconded:** Janelle Laberge

Vote: (Ayes 8 , Noes 0, Absent 3, Abstain 0)

III. COMMUNICATIONS FROM THE PUBLIC:

NONE

IV. INFORMATION ONLY ITEMS:

A. 10 Year Claims Review presented by Alan as of 12-31-18. JPA totals very good for year. Claim severity up.

B. The Administrator discussed the suspended operations for Yosemite Wawona Charter School. The board moved not to approve reimbursement until bylaws are reviewed by the administrator and to advise YWCS to send letter of closed operations for 18-19 school year.

C. Brett Caeton discussed the RoundTable was successful and encouraged future roundtables for the EMT Members

- D. Nick Kovacevich discussed the AED has now authorize the usage at every school but there must be an emergency action plan, and a unit 3-5 mimustes from any school activity.
- E. Nick Kovacevich discussed the Cyber Lock Information and will email link/information to the EMT members

V. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of the Financial Report as of February 28th,2019.**
The board moved to approve the actuarial report as presented.
Motion: Janelle LaBerge **Seconded:** Darren Sylvia
Vote: (Ayes 8 , Noes 0, Absent 3, Abstain 0)
- B. **Discussion and Approval of Actuarial Report ending June 30th,2018.**
The board moved to approve the actuarial report as presented.
Motion: Janelle LaBerge **Seconded:** Charlotte Kelsey
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- C. **Discussion and Approval of Independent Auditor's Report ending June 30th,2018.** The board moved to approve the independent auditor's report as presented.
Motion: Janelle LaBerge **Seconded:** Darren Sylvia
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- D. **Discussion and Approval to increase Property Claims Authority**
The board moved to approve increasing authority to **\$50,000.**
Motion: Darren Silva **Seconded:** Janelle LaBerge
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)
- E. **Discussion and Approval to approve STOP IT App.** The board moved to table for the need of additional information for the next EMT Meeting on March 27th,2019. Also, The EMT approved a subcommittee with Kent Albertson, Kate Knutson, Ryan Kilby, Eduardo Martinez, Janelle LaBerge, and Kelly Porterfield
Motion: Kelly Porterfield **Seconded:** Luci Rogers
Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)

VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VII. CLOSED SESSION

- A. **Open P & L Claims activity report:**

VIII. RECONVENE IN OPEN SESSION

- A. DISCUSSION Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 12:14 p.m.
- B. Report Action Taken in Closed Session-(None)

IX. ADVANCED PLANNING

- A. The Next EMT Meeting is scheduled for March 27th, 2019@ 11:00 a.m. Fort Washington C.C.

X. ADJOURNMENT - The meeting was adjourned at 12:15 p.m.

Motion: Janelle LaBerge **Seconded:** Darren Sylvia

Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)