



MINUTES
Executive Management Team Meeting
September 19th, 2017 10:00 a.m.

I. OPENING BUSINESS

II.

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 10:03 am by Mr. Kelly Porterfield, President.

B. ROLL CALL:

Executive Management Team:

Darren Sylvia, Kate Knutson, Amer Iqbal, Kent Albertson, Brad Pawlowski, Janelle Mehling, James Bushman, Kelly Porterfield, and Cecelia Greenberg.

Administration:

Alan Caeton, Brett Caeton, Larry Chow, Debbie Smith, Nick Kovacevich, Lisa Perez, and Carmen Urena

Other Members in Attendance:

Charlette Kelsey, Loren York, Tara Campanella and Michelle Townsend

Members Absent: Andy Alvarado, and LeAnn Nowlin

Guest: John Stenerson, SISC

Rod Webster, Jeff Fluharty, Beau Sweeney, Wells Fargo Trust

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Kent Albertson **Seconded:** Amer Iqbal

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

D. Discussion and Approval of Minutes of the May 11th, 2017 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: James Bushman **Seconded:** Kent Albertson

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

III. COMMUNICATIONS FROM THE PUBLIC:

NONE

IV. DISCUSSION AND ACTION ITEMS:

A. Discussion and Approval of the Financial Report as of August 30th, 2017

The board moved to approve the financial report as presented.

Motion: Kate Knutson **Seconded:** Janelle Mehling

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

B. Discussion and Approval of Actuarial Draft Report ending June 30th, 2017) The board moved to approve the actuarial draft report as presented.

Motion: James Bushman **Seconded:** Janelle Mehling

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

C. Discussion and Approval Fit for Duty Requirements and Practices. The board

moved to table for the next EMT Meeting on January 17th, 2018.

V. INFORMATION ONLY ITEMS

- A. Nick Kovacevich presented Claims Review/WC totals for the JPA.
- B. Alan Caeton discussed the update on Health Care JPA. The board moved to table for the next EMT Meeting on January 17th,2018.
- C. Alan discussed the change from Citizen's Business Bank to Wells Fargo Bank and additional services that Wells Fargo Bank has offered to provide. The guests from Wells Fargo Bank also joined in the discussion about Wells Fargo Bank's additional services in managing the JPA's investments.

VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VII. CLOSED SESSION
THERE WERE NO ITEMS FOR CLOSED SESSION

VIII. RECONVENE IN OPEN SESSION
NONE

IX. ADVANCED PLANNING

X. ADJOURNMENT

The meeting was adjourned at 11:55 a.m. The board moved to adjourn the meeting.

Motion: Janelle Mehling **Seconded:** Darren Sylvia

Vote: **Ayes 9, Noes 0, Absent 2, Abstain 0**