



**MINUTES**  
**Executive Management Team Meeting**  
**March 14<sup>th</sup>, 2018 10:00 a.m.**

**I. OPENING BUSINESS**

**II.**

**A. CALL PUBLIC SESSION TO ORDER**

The meeting was called to order at 10:01 am by Mr. Kelly Porterfield, President.

**B. ROLL CALL:**

**Executive Management Team:**

Darren Sylvia, Luci Rogers, Maureen Hester, Kent Albertson, Eduardo Martinez, Janelle Mehling, Kelly Porterfield, and Martin Macias.

**Administration:**

Alan Caeton, Brett Caeton, Larry Chow, Debbie Smith, Nick Kovacevich, and Lisa Perez

**Other Members in Attendance:**

Ryan Kilby, and Brad Pawlowski

**Members Absent:** Kate Knutson, James Bushman and Cecelia Greenberg

**C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.**

**Motion:** Eduardo Martinez    **Seconded:** Maureen Hester

**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

**D. Discussion and Approval of Minutes of the January 17<sup>th</sup>, 2018 EMT Meeting. The board moved to approve the minutes of previous meeting.**

**Motion:** Janelle Mehling    **Seconded:** Darren Sylvia

**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

**III. COMMUNICATIONS FROM THE PUBLIC:**

**NONE**

**IV. DISCUSSION AND ACTION ITEMS:**

**A. Discussion and Approval of the Financial Report as of February 28<sup>th</sup>, 2018**

The board moved to approve the financial report as presented.

**Motion:** Janelle Mehling    **Seconded:** Darren Sylvia

**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

**B. Discussion and Approval Fit for Duty Requirements and Practices. The board moved to table for the next EMT Meeting on May 9<sup>th</sup>, 2018. CRMA policy to be aligned with district procedures.**

**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

**C. Discussion and Approval on Post Offer Cumulative Trauma Testing by Job Descriptions. The board moved to approve to discontinue paying for the Post Offer Cumulative Trauma Testing.**

**Motion:** Darren Sylvia    **Seconded:** Kent Albertson

**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

- D. **Discussion and Approval to establish Safety Credit Program.** The board moved to approve Safety Credit Program  
**Motion:** Luci Rogers **Seconded:** Janelle Mehling  
**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

V. **INFORMATION ONLY ITEMS**

- A. Larry Chow presented Claims Review/WC totals for the JPA.
- B. The Administrator discussed the loss data exposure information which was calculated with the figures the EMT provided.
- C. Brett Caeton presented JPA Comparisons with external JPA's FCSIG & MCSIP

VI. **PUBLIC COMMENT ON CLOSED SESSION ITEMS**

- A. **ACTION ITEM:**  
None

VII. **CLOSED SESSION**  
**THERE WERE NO ITEMS FOR CLOSED SESSION**

VIII. **RECONVENE IN OPEN SESSION**  
NONE

IX. **ADVANCED PLANNING**

- A. Next EMT Meeting is Scheduled for:

Fort Washington C.C.

Location

May 9<sup>th</sup>, 2018 at 10:00 a.m.

Date & Time

X. **ADJOURNMENT**

The meeting was adjourned at 10:45 p.m. The board moved to adjourn the meeting.  
**Motion:** Janelle Mehling **Seconded:** Kent Albertson  
**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**