



MINUTES
Executive Management Team Meeting
March 22nd, 2017 10:00 a.m.

I. OPENING BUSINESS

II.

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 10:01 am by Mr. Kelly Porterfield, President.

B. ROLL CALL:

Executive Management Team:

Kelly Porterfield, Kate Knutson, Jim Allen, Andy Alvarado, Darren Sylvia, Kent Albertson, Kevin Edwards, Janelle Mehling, Leonard Kahn, and LeAnn Nowlin

Administration:

Alan Caeton, Brett Caeton, Larry Chow, Nick Kovacevich, Debbie Smith, Lisa Perez and Carmen Urena

Other Members in Attendance:

Loren York

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Andy Alvarado **Seconded:** Kent Albertson

Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

D. Discussion and Approval of Minutes of the January 18th, 2017 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Andy Alvarado **Seconded:** Janelle Mehling

Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

III. COMMUNICATIONS FROM THE PUBLIC:

NONE

IV. DISCUSSION AND ACTION ITEMS:

A. Discussion and Approval of Financial Report as of February 28th, 2017) The board moved to approve the financial report as presented.

Motion: Janelle Mehling **Seconded:** Kent Albertson

Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)

B. Discussion and Approval of Renewal of Administrative Services Contract. The board moved to table for the next EMT Meeting on May 11th, 2017.

V. INFORMATION ONLY ITEMS

- A. Brett Caeton discussed the status on worker's compensation claims and the 10-year history Indemnity and Litigated worker's compensation claims. Larry Chow discussed roll out of AB 2246 Suicide Prevention Training in 2017-2018. Also, discussed the modifications of the Healthy School Act; shortening of training and removing the Disinfect Wipes and Sanitizers from the list of pesticides.
- B. The Administrator discussed the loss data exposure information which was calculated with the figures the EMT provided, the rates will remain the same as last year.
- C. The Administrator discussed the Post Offer Cumulative Trauma Testing, he will gather additional information to evaluate the cost benefit. The board moved to table the discussion for the next meeting.
- D. The Administrator discussed developing a 3rd JPA for purpose of Health Coverages. It was agreed a committee would be established for further discussion committee members are Darren Sylvia, Andy Alvarado, Kent Albertson, Kate Knutson, Janelle Mehling, Kelly Porterfield, and Kevin Edwards

VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VII. CLOSED SESSION
THERE WERE NO ITEMS FOR CLOSED SESSION

VIII. RECONVENE IN OPEN SESSION
NONE

IX. ADVANCED PLANNING

- A. Next Regular meeting date: May 11th,2017 @10:00 A.M.

X. ADJOURNMENT

The meeting was adjourned at 10:50 a.m. The board moved to adjourn the meeting.
Motion: Janelle Mehling **Seconded:** Andy Alvarado
Vote: (Ayes 10, Noes 0, Absent 1, Abstain 0)