



MINUTES
EXECUTIVE MANAGEMENT TEAM
September 19th, 2017 11:00 A.M.

C
R
M
A
I

I. OPENING BUSINESS

II.

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 12:02 p.m. by Mr. Kelly Porterfield, President.

B. ROLL CALL:

Executive Management Team:

Darren Sylvia, Kate Knutson, Kent Albertson, Brad Pawlowski, Amer Iqbal, Janelle Mehling, James Bushman, Kelly Porterfield, and Cecelia Greenberg

Administration:

Alan Caeton, Brett Caeton, Larry Chow, Nick Kovacevich, Debbie Smith and Carmen Urena, and Lisa Perez

Other Members in Attendance:

Charlette Kelsey, Loren York, Tara Campanella and Michelle Townsend

Members Absent:

LeAnn Nowlin, and Andy Alvarado

Guest: John Stenerson, SISC

Rod Webster, Jeff Fluharty, Beau Sweeney, Wells Fargo Trust

Michelle Townsend, Raymond Knowles UESD

- C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

Motion: Kent Albertson **Seconded:** Janelle Mehling

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

- D. Discussion and Approval of Minutes of the March 22nd, 2017 EMT Meeting. The board moved to approve the minutes of previous meeting.

Motion: Janelle Mehling **Seconded:** Kent Albertson

Vote: ((Ayes 9, Noes 0, Absent 2, Abstain 0)

III. COMMUNICATIONS FROM THE PUBLIC:

NONE

IV. DISCUSSION AND ACTION ITEMS:

- A. **Discussion and Approval of Financial Report as of April 30th, 2017)** The board moved to approve the financial report as presented.

Motion: Kent Albertson **Seconded:** Janelle Mehling

Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

- B. **Discussion and Approval for Administrative to sign Memorandum of Coverage Policy and Certificate of Liability Services.** The board moved to approve the Administrator to sign the Memorandum of Coverage Policy and Certificate of Liability Services as presented.
Motion: Darren Sylvia **Seconded:** Janelle Mehling
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

- C. **Discussion and Approval of Actuarial Draft Report ending June 30th,2017)** The board moved to approve the actuarial draft report as presented.
Motion: Darren Sylvia **Seconded:** Janelle Mehling
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)

- D. **Discussion and Approval of exception of insurance requirements.** The board reached no consensus. No need for motion but direction was provided table for the Michelle Townsend. The direction given that there are to be No Exceptions for insurance coverage for facility usage. Persons wanting to use school facilities are to obtain their own Incident Coverage.

V. INFORMATION ONLY ITEMS

- A. 10 Year Claims Review presented by Debbie Smith as of 08/31/2017. JPA totals very good for year. Claim severity down. Loss rate down.

- B. Discussion on Excess JPA for increasing SIR and Structure change for excess insurance. Alan discussed forming a JPA potential members Fresno Unified and Central Tulare Schools to address the funding between 250K and 500K.

- C. Alan discussed the change from Citizen's Business Bank to Wells Fargo Bank and additional services that Wells Fargo Bank has offered to provide. The guests from Wells Fargo Bank also joined in the discussion about Wells Fargo Bank's additional services in managing the JPA's investments

- D. Alan Caeton discussed the update on Health Care JPA. The board moved to table for the next EMT Meeting on January 17th,2018.

VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS

- A. **ACTION ITEM:**
None

VII. CLOSED SESSION

- A. **LIABILITY CLAIMS:**
 - i. RMA-001531

VIII. RECONVENE IN OPEN SESSION

- A.** DISCUSSION Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 12:33 p.m.
- B.** Report Action Taken in Closed Session
 - i. **RMA-001531**- No Action Taken.
 - ii. Discussed Incident only claims report
 - iii. Discussed subrogation recovery report. Numbers discussed by JPA and District.

IX. ADVANCED PLANNING

- A.** The Next EMT Meeting is scheduled for January 17th,2018 @ 10:00 a.m. Fort Washington C.C.

X. ADJOURNMENT - The meeting was adjourned at 12:34 p.m. The board moved to adjourn the meeting.

Motion: Kent Albertson **Seconded:** Darren Sylvia
Vote: (Ayes 9, Noes 0, Absent 2, Abstain 0)