



MINUTES  
EXECUTIVE MANAGEMENT TEAM  
March 14th, 2018- 11:00 A.M.

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I. OPENING BUSINESS

II.

A. CALL PUBLIC SESSION TO ORDER

The meeting was called to order at 10:54 a.m. by Mr. Kelly Porterfield, President.

B. ROLL CALL:

**Executive Management Team:** Darren Sylvia, Luci Rogers, Kent Albertson, Maureen Hester, Eduardo Martinez, Janelle Mehling, Kelly Porterfield, and Martin Macias

**Administration:**

Alan Caeton, Brett Caeton, Larry Chow, Nick Kovacevich, Debbie Smith and Lisa Perez

**Other Members in Attendance:**

Ryan Kilby, and Brad Pawlowski

**Members Absent:** Kate Knutson, James Bushman, and Cecelia Greenberg

C. Discussion and Approval of Agenda. The board moved to approve the agenda as presented.

**Motion:** Maureen Hester      **Seconded:** Janelle Mehling

**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

D. Discussion and Approval of Minutes of the January 17<sup>th</sup>, 2018 EMT Meeting. The board moved to approve the minutes of previous meeting.

**Motion:** Kent Albertson      **Seconded:** Darren Sylvia

**Vote: (Ayes 7, Noes 0, Absent 3, Abstain 1)**

III. COMMUNICATIONS FROM THE PUBLIC:

NONE

IV. DISCUSSION AND ACTION ITEMS:

A. **Discussion and Approval of Financial Report as of February 28<sup>th</sup>, 2018)** The board moved to approve the financial report as presented.

**Motion:** Janelle Mehling      **Seconded:** Kent Albertson

**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

B. **Discussion and Approval of the CCSA bylaws and membership of Central Tulare Schools JPA)** The board moved to table for the next EMT Meeting on May 9<sup>th</sup>, 2018.

**Motion:** Janelle Mehling      **Seconded:** Kent Albertson

**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

**V. INFORMATION ONLY ITEMS**

- A. 10 Year Claims Review presented by Alan Caeton as of 02-28-18. JPA totals very good for year. Claim severity down. Loss rate down.
- B. Alan discussed the 2018-2019 Proposed Renewal and Contributions. The 2018-2019 proposed rates were presented to the members.

**VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

- A. **ACTION ITEM:**  
None

**VII. CLOSED SESSION**

- A. Open P & L claims activity report
- B. **LIABILITY CLAIMS:**
  - i. RMA-001445

**VIII. RECONVENE IN OPEN SESSION**

- A. DISCUSSION Adjourn Closed Session and Reconvene Open Session - The Meeting was reconvened at 11:20 a.m.
- B. Report Action Taken in Closed Session
  - i. **RMA-001445-** The board moved to approve the settlement authority as presented:  
**Motion:** Darren Sylvia      **Seconded:** Janelle Mehling  
**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**

**IX. ADVANCED PLANNING**

- A. The Next EMT Meeting is scheduled for May 9<sup>th</sup>, 2018 @ 11:00 a.m. Fort Washington C.C.

**X. ADJOURNMENT** - The meeting was adjourned at 12:10 p.m. The board moved to adjourn the meeting.

**Motion:** Kent Albertson      **Seconded:** Janelle Mehling  
**Vote: (Ayes 8, Noes 0, Absent 3, Abstain 0)**