



**AGENDA**  
**Executive Management Team Meeting**  
**Wednesday, January 17<sup>th</sup>, 2018– 11:00 A.M.**  
**Fort Washington C.C., Fresno, CA**

President: Kelly Porterfield  
 Vice President: Andrew Alvarado  
 Secretary: Kate Knutson  
 Treasurer: Janelle Mehling

*Any individual with a disability who requires reasonable accommodation to attend or participate in a meeting may request assistance by contacting the CRMA Office, 1430 W. Herndon Ave, Fresno, CA 93711, Telephone (559) 476-2999.*

*Any writings or documents that are public records and are provided to a majority of the Executive Management Team regarding an open session item on this agenda will be made available for public inspection at the time they are distributed to a majority of the governing board at the following location: CRMA Office, 1430 W. Herndon Ave, Fresno, CA 93711 and the documents will be posted on the CRMA website at [www.crma-jpa.org](http://www.crma-jpa.org)*

## CRMA I

I. OPENING BUSINESS

II.

A. Call to order at \_\_\_\_\_ a.m. /p.m.

B. Roll Call: Executive Management Team

- |   |       |  |       |
|---|-------|--|-------|
| <input type="checkbox"/> Darren Sylvia    | CUSD  | <input type="checkbox"/> Janelle Mehling   | SUSD  |
| <input type="checkbox"/> Kate Knutson     | CUHSD | <input type="checkbox"/> James Bushman     | UHS   |
| <input type="checkbox"/> Lori Villanueva  | CHUSD | <input type="checkbox"/> Kelly Porterfield | CUSD  |
| <input type="checkbox"/> Andrew Alvarado  | GVUSD | <input type="checkbox"/> Cecelia Greenberg | YUSD  |
| <input type="checkbox"/> Kent Albertson   | MUSD  | <input type="checkbox"/> Martin Macias     | GPUSD |
| <input type="checkbox"/> Eduardo Martinez | SUSD  |  |       |

Administration:     Alan Caeton    Larry Chow    Nick Kovacevich  
                                Brett Caeton    Debbie Smith    Carmen Urena  
                                Lisa Perez

Guests:                Rod Webster, Jeff Fluharty, Beau Sweeney, Wells Fargo Trust  
                               Charlotte Kelsey, Mariposa County Unified School District

C. Discussion and Approval of Agenda and any additions and/or deletions thereof.

D. Discussion and Approval of Minutes of the September 19<sup>th</sup>, 2017 EMT Meeting. (Attachment A)

III. COMMUNICATIONS FROM THE PUBLIC

A maximum of 30 minutes total is set aside for persons wishing to address the Executive Management Team on any item not on the agenda. If you wish to address the Executive Management Team on an agenda item, please do so when that item is called. A maximum of three (3) minutes may be allowed. Items requiring lengthy discussion may, at the Executive Management Team’s discretion, be scheduled as a specific agenda item at future meetings. Speakers are requested to state their name and to address comments to the Executive Management Team. The Executive Management Team is governed by the Brown Act and legally can only briefly respond to public comments but take no action except on items scheduled on the agenda.

# CALIFORNIA RISK MANAGEMENT AUTHORITY I PROPERTY & LIABILITY

IV. DISCUSSION AND ACTION ITEMS

- A. Discussion and Approval Financial Report (Alan Caeton). (Attachment B)
- B. Discussion and Approval of Actuarial Report Ending June 30, 2017. (Handout)
- C. Discussion and Approval of 2016-2017 Financial Statements and Independent Auditor's Report. (Handout)
- D. Discussion and Approval for Membership of CCSA (Excess Liability JPA) (Handout)

V. INFORMATION ONLY ITEMS

- A. Investment and Income Update. (Rod Webster, Jeff Fluharty, Beau Sweeney)
- B. Discussion of employees with children while on the job and afterhours. (Charlotte Kelsey)
- C. Opacity Machine Update.
- D. 10 Year Claims Review presented by Debbie Smith as of 12-31-17. (Handout)
- E. Discussion and Update on 2018-2019 Liability Program and Insurance. (Handout)

VI. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Persons wishing to address the Executive Management Team on any closed session item may do so at this time. Speakers are requested to state their name and to address comments to the Executive Management Team. The Executive Management Team is governed by the Brown Act and may briefly respond to public comments but take no action except on items scheduled on the agenda. A maximum of 10 minutes total is set aside for public comment on closed session items.

VII. CLOSED SESSION (Personnel/Negotiations/Claims/Litigation)

- A. Open P & L claims activity report, presented by Debbie Smith
- B. Liability Claims
  - i. RMA-001542
  - ii. RMA-001266
  - iii. RMA-001560

VIII. RECONVENE IN OPEN SESSION

- A. Adjourn Closed Session and Reconvene Open Session
- B. Report Action Taken in Closed Session

IX. ADVANCED PLANNING

- A. Next **EMT Meeting** is scheduled for:

Fort Washington C.C.  
Location

March 14<sup>th</sup>, 2018 at 11:00 a.m.  
Date & Time

X. ADJOURNMENT